

2021 Rental Rates and Guidelines

General Rental Policies

- I-House’s rental hours are 8:30 am – 11 pm; your reservation must include time for you to set up and decorate before your event, and to clean up after your event.
- 2-hour minimum reservation (unless otherwise noted)
- Additional \$25/hour charge for weekday rentals after 5 pm¹
- Masks that cover the nose and mouth are required in I-House restrooms, walkways, and common spaces
- Rental includes use of tables and chairs as available
- Renters are responsible for cleaning up all decorations and taking all left-over food and supplies that they brought.

Community Room and Mrak Terrace

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|---|--|
| \$100/hour M - F until 5 pm \$125/hour Sun \$150/hour Fri after 5 pm ¹ + Sat 4-hour minimum on Fri evening, weekends | 1,400 ft ² indoors (35' x 40') 1,125 ft ² outdoors (44' x 18') Includes use of sink, indoor screen, mounted projector, speakers, one wired mic |
|---|--|

Hagan Room and Ryerson Patio

| | |
|--|---|
| \$75/hour M – F \$100/hour Sat + Sun 4-hour minimum on weekends | 306 ft ² indoors (17' x 18') 726 ft ² outdoors (36' x 22') Includes use of indoor screen, mounted projector |
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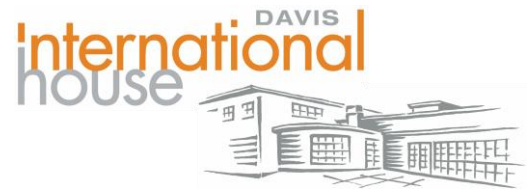
Full Facility Rental

| | |
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| \$200/hour Monday - Friday \$250/hour Sunday \$275/hour Friday after 5pm, Saturday <ul style="list-style-type: none"> • \$50/hour additional after 5 pm M-Th • 4-hour minimum for all reservations | Includes Community Room, Mrak Terrace, Hagan Room, Ryerson Patio, Kitchen, and Lounge |
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Required Charges

- \$100 Cleaning Fee
- \$65 Set Up/Take Down
- \$150 Refundable Security Deposit

¹ Rental of the Community Room after 5pm Friday has a different hourly rate rather than the evening surcharge



Add-Ons Available

- Additional Set Up - \$30 (mid-event change in set up, e.g. lecture-style to dinner seating)
- Kitchen - \$25/hour (allows re-heating food, chilling drinks, etc. during event)
- Lounge - \$25/hour (882 ft²)
- Videoconferencing Equipment - \$50
- Tablecloths - \$10 each

Single Room Rates

Community Room¹ \$90/hr M-F · \$100/hr Su · \$125/hr F-Sa
 Hagan Room \$60/hr

All-Day and Multi-Day Rentals

An all-day rental reserves the facility for you from 8:30 am until 11 pm.

With a multi-day rental, you are renting the facility at the all-day rate for 2 or more days in a row. This is considered one rental, so there is one Cleaning Fee and one Set Up/Take Down charge, plus an additional \$30 charge for each change of set up. With a multi-day rental, you can leave things at I-House overnight (materials for a meeting, snacks out on tables, food in the refrigerator, etc.).

| | Monday – Friday | Weekends |
|-------------------------------|-----------------|-------------------------|
| Community Room & Mrak Terrace | \$900 | \$1,350: Saturdays Only |
| Hagan Room & Ryerson Patio | \$675 | \$900 |
| Kitchen Add-On | \$225 | \$225 |
| Lounge Add-On | \$225 | \$225: Saturdays Only |
| Full Facility Rental | \$1,800 | \$2,475: Saturdays Only |

Covid-19 Precautions

I-House follows all state and local guidance regarding health and safety practices.

- All rooms have appropriately sized air purifiers with HEPA filters.
- Tables and other high-touch surfaces will be sanitized between rentals.
- Masks that cover the nose and mouth are required for all event attendees, organizers, vendors, and any other participants any time they are outside of the rented room(s). That includes going to and from the restroom or walking through the building to reach the rental space.
- I-House recommends that people who are not in the same household maintain physical distancing of at least 6 feet between people when indoors.
- Renters will be expected to comply with any public guidance relevant to their event (e.g. masks, testing, vaccination) that is in force at the time of their event.